

RISK ASSESSMENTS

The Royal Parks welcomes filming and photography in the parks, however in order to comply with the law and ensure the safety of other park users, productions will be required to complete a written Risk Assessment before filming permission can be granted.

Regulation 3 of the *Management of Health and Safety at Work Regulations 1999* requires that every employer / self-employed person make a suitable and sufficient assessment of:

1. the risks to the health and safety of his employees to which they are exposed whilst they are at work
2. the risks to the health and safety of persons not in his employment arising out of or in connection with the conduct by him of his undertaking

In line with these requirements productions will be required to submit a Risk Assessment at the filming application stage. Further information on completing Risk Assessments can be found on the following website:

<http://www.hse.gov.uk/pubns/indg163.pdf>

<http://www.hse.gov.uk/entertainment/information.htm>

A sample Risk Assessment template is available below. It is not essential for you to use our template.

Please e-mail film@royalparks.gsi.gov.uk if you require more information.

RISK ASSESSMENT FORM

Park:	Assessor(s):	Date:
Location:	Signature(s):	Date for Review:

Activity/Element	Hazard	Who is at Risk?	Existing Controls	Risk Rating			Additional Controls Required
				L ¹	C ²	R ³	
¹ Likelihood of Occurrence 1. Improbable: probability is close to zero 2. Remote: Unlikely though conceivable 3. Occasional: Could occur some time 4. Probable: Occurs repeatedly/an event to be expected 5. Frequent: Not surprised if event occurs/will occur several times		² Likely Consequences 1. Negligible: Trivial injury (requiring minor first aid) 2. Minor: Minor injury/short term absence 3. Serious: Single severe injury and/or multiple minor injuries 4. Critical: Single fatality and/or multiple severe injuries 5. Catastrophic: Multiple fatalities			³ Risk Rating R = L x C 1-5 Tolerable: No additional controls required 6-10 Low Risk: Probably requiring a written Safe System of Work 11-15 Medium Risk: Written SSW required until risk is designed out 16-20 High Risk: Consider Permit to Work 21-25 Intolerable Risk: Cease activity		