

### Small Events Rate Card – 2022

The Royal Parks:

St James's Park, The Green Park, Hyde Park, Kensington Gardens, The Regent's Park, Victoria Tower Gardens, Primrose Hill and Brompton Cemetery, Greenwich Park, Richmond Park and Bushy Park.

Your event fee is a combination of the amount of people anticipated and infrastructure you bring on-site. The tables below give you a guide to calculate the cost of holding your event in one of the Royal Parks.

#### Event Fee: Amount of people anticipated

<u>Community Events/ Small Charities</u>	<u>Charity</u>	<u>Commercial</u>
Up to 50 people = £135 51 to 100 people = £250 101 to 200 people = £485 201 to 300 people = £745 301 to 400 people = £990 401 to 500 people = £1,240	Up to 100 people = £300 101 to 200 people = £595 201 to 300 people = £895 301 to 400 people = £1,190 401 to 500 people = £1,490	Up to 100 people = £385 101 to 200 people = £770 201 to 300 people = £1,160 301 to 400 people = £1,655 401 to 500 people = £2,205

Attendees over 500 will need to be negotiated with the park teams.

<u>Transiting Events</u>
Events which cross multiple parks
Up to 1000 - £550
1001 to 2000 - £1,100
2001 to 3000 - £1,655
3001 to 4000 - £2,205
4001 to 5000 - £2,760

Attendees over 5000 will need to be negotiated with the park teams.

#### Infrastructure Fee

Number	Gazebo	Gantry + power *	Portaloos	Marquees (5 x 5 M)	Marquees (5 x 10 M)	Small stage	PA system *
1	£50	£100	£50	£100	£150	£250	£100
2	£100	£200	£100	£200			
3	£150	£300	£150	N/A			

- Please note TRP will only accept battery powered or green diesel generators on site.

#### Vehicle Fee

Vehicles that require access to the park will need to be agreed in advance. If granted access all vehicles must be permitted with details provided in advance.

Number	Car	Van
1	£100	£200
2	£300	£600

If you require a larger vehicle or more than two cars/vans to come on-site please note this in your application as it will need to be agreed, and the fee negotiated with the park teams.

#### Notes:

- Before submitting your application please read through our helpful guidelines on managing small events in the Royal Parks.
- All events must pay a minimum charge of £135 plus VAT. This fee is applicable to all schools.
- The Royal Parks will also charge for any direct costs that we incur as a result of events, in addition to the fees described above. Such costs typically include; additional litter collections, removing park furniture, road sweeping and repairing damage to hard or soft landscapes.
- All events will be asked to pay a bond, in advance. This is held against any costs incurred by the Parks. Bonds are returned to the event organiser following satisfactory completion of the event and after post-site inspection.
- The fee above does not include VAT