

THE HUB – 2026 TERMS AND CONDITIONS FOR HIRE OF FACILITIES

In consideration of you paying the hire cost ('Charges'), TRP ('TRP', 'Hub Staff', 'us', 'we', 'our') make the sports pitches, changing rooms, function rooms, Cafe and hire equipment available to you strictly subject to these Terms and Conditions.

BOOKINGS & CANCELLATIONS

- Payment must be made in full immediately after invoicing;
- Payment to be made online by debit/credit card (NO AMERICAN EXPRESS) using the Worldpay link on the invoice. **We do not accept American Express or bank transfers;**
- Bookings wishing to cancel or reschedule are required to give at least 30 days' written notice prior to the booking date to be eligible for a refund or reschedule otherwise all charges will be retained by us;
- After invoicing each subsequent alteration is subject to a £25 administration charge;
- Bookings are final following invoice payment. Partial refunds after payment are not permitted (e.g. request the removal of equipment or a reduction in event numbers);
- TRP reserve the right to cancel any booking and cannot undertake to give prior notice. If TRP deem the sports pitches unplayable a full refund will be granted;
- The Royal Parks reserve the right to cancel a provisional booking if changes are requested to a booking which has been confirmed in writing;
- It is your responsibility to check your booking is going ahead during adverse weather. You are advised to telephone 0300 061 2324 after 9.00am on the day of your booking to confirm the pitch is useable.

USE OF THE PITCHES, CHANGING ROOMS, FUNCTION ROOMS AND HUB CAFE

- You are only permitted to access the pitches and facilities during the period of hire;
- A £20 cash returnable deposit is required to use The Hub's hire equipment. All hired equipment is to be collected and returned to The Hub desk. Late (15 minutes or more after the allotted booking time), damaged or no return of any hire equipment will forfeit the deposit in full;

BEHAVIOUR

- The Royal Parks will not tolerate rude or abusive language or behaviour or the threat or use of violence towards its staff or other Park users. Any individuals (team members and any associated individuals) demonstrating the aforementioned behaviour will be excluded from using the Park's facilities;

CONDITIONS FOR USE OF FACILITIES

- You will indemnify TRP against all claims, proceedings, damages, costs, expenses and loss in respect of personal injury (including death) or loss of or damage to property arising from your use of the Park save insofar as such injury, loss or damage is reasonably attributable to TRP, its servants, agents or licensees;
- You are fully responsible for any and all items brought into The Hub and The Regent's Park by you, your team, opponents and guests and The Royal Parks shall have no liability for such items or any such property and/or possessions belonging to you, your team, opponents or guests;
- It is your responsibility to ensure the pitch, room and any equipment (e.g. tables, benches) are of sufficient standard to be of no danger to anyone and that any defects are reported to a member of Hub staff immediately;
- Any damage to TRP' property is made good to TRP' satisfaction;
- Bookings must conform with Park Regulations. Attention is drawn to the regulation under which any person leaving litter of any kind in the Park is liable to prosecution;
- Bookings are responsible for all 1st aid provision throughout their stay within TRP;
- Failure to observe and comply with any or all of these Terms may result in the cancellation of current and/or future bookings.